



C3 ENERGY SAVING CHECKLIST PLEASE REMEMBER TO...



CLOSE YOUR WINDOW



**SWITCH OFF LIGHTS & EQUIPMENT
WHEN NOT IN USE**



**TURN OFF THE HEATING BEFORE
YOU OPEN A WINDOW**



**SWITCH OFF YOUR COMPUTER AND
PERIPHERALS WHEN YOU LEAVE**



**REPORT OPPORTUNITIES TO REDUCE
ENERGY USE TO THE BUILDINGS OFFICE**

THANK YOU